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OFFICE OF SECURITY

STATUS OF OVERT AND SEMI-COVERT CASES

Month of October 19 60

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING	
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg
1. APPLICANT TYPE									
a. T/O Staff Applicants	451	210	98	15	*35	17	165	19	477
b. Other Full Fld. Inves.	459	260	104	8	19	40	171	--	548
Totals	910	470	202	23	54	57	336	19	1025
2. 	2087	308					661	-	1734
	144	2					24	-	122
Totals	2231	310					685	-	1856
3. CLASSIFIED PROCUREMENT	643	156	268	1	0	10	279	-	520
4. TECHNICAL CONTACTS	147	83	34	0	0	9	43	-	187
5. ADMIN. SUPPORT	543	259	367	0	6	12	385	-	417
6. MISCELLANEOUS	292	104	98	0	0	0	98	-	298
Totals	1625	602	767	1	6	31	805	-	1422
GRAND TOTALS	4766	1382					1826	19	4303

\* Of those cancelled, 3 cases were presented by the Office of Security to the Medical-Security-Personnel Review Panel for consideration.

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OFFICE OF SECURITY

Identification of Other Full Field Investigative Cases Received as

Shown in Table A under Item 1b

Month of October 1960

	Military Personnel -----	21
	Contract Type A -----	30
	Deferred Status -----	17
FOIAb3b1	Native Personnel -----	5
	Guard -----	31
	Employee Cases -----	29
	Contractor -----	102
	Medical Staff -----	1
25X1A5a1	-----	3
	GSA -----	1
	Blind Language Program -----	11
25X1C4a	-----	4
	-----	3
	-----	1
	Prospective Applicant -----	1
	Total -----	260

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TABLE A-1

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EXPLANATION OF CHART #1

OVERT & SEMI-COVERT CASES

This Chart reflects statistics in Table A.

The solid line graph represents the total number of Overt & Semi-Covert Cases Received in the Office of Security for security clearance consideration.

The dot-dash line represents the total number of such cases Pending.

These cases include "T/O Staff Applicants" and "Other Full Field Investigative Cases", both of which normally require full field investigations. The latter category includes such types as consultants, staff type contract employees, military assignees, guards, char force, etc. Also included in the overall category of Overt & Semi-Covert Cases are cases not requiring full field investigations, but on which checks are made at the request of [REDACTED] 25X1X4

[REDACTED] and those on which checks are made on persons connected with the Agency Classified Procurement Program; also in addition are included Technical Contact, Administrative Support and miscellaneous cases handled in support of specific activities. 25X1X4

All cases received for security consideration are given National Agency Name Checks.

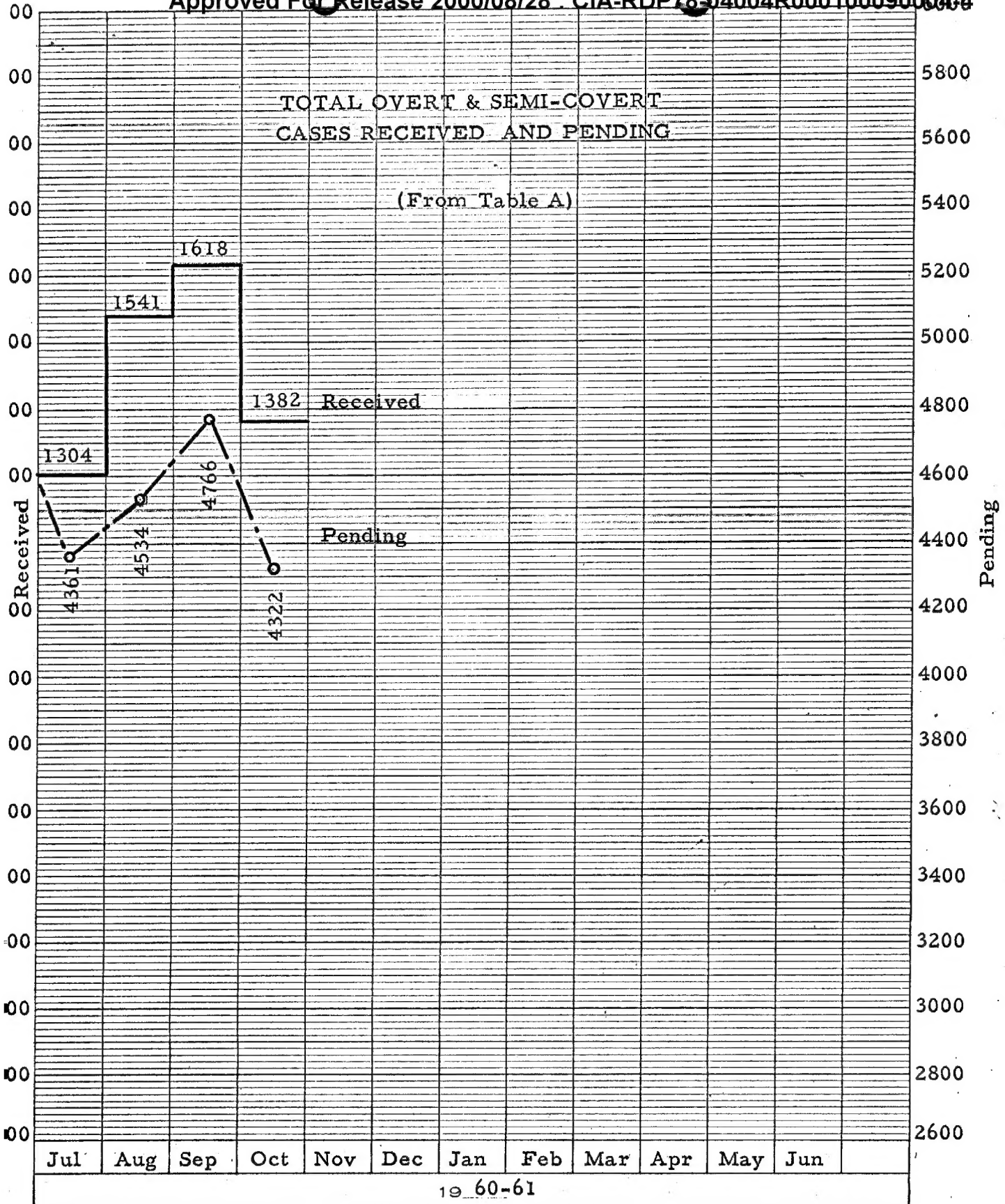
The full field investigative load contributed to by Overt & Semi-Covert Cases requiring such action is reflected in Table E and Charts 7 and 8.

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EXPLANATION OF CHART #2

T/O STAFF APPLICANT CASES

This Chart reflects statistics in Table A.

The solid line graph represents the total T/O Staff Applicant Cases Received in the Office of Security for clearance consideration. These cases are included in the total Overt & Semi-Covert Cases shown in Chart #1 but are shown separately here because of the particular interest of the Office and the Agency in the status of this type of case.

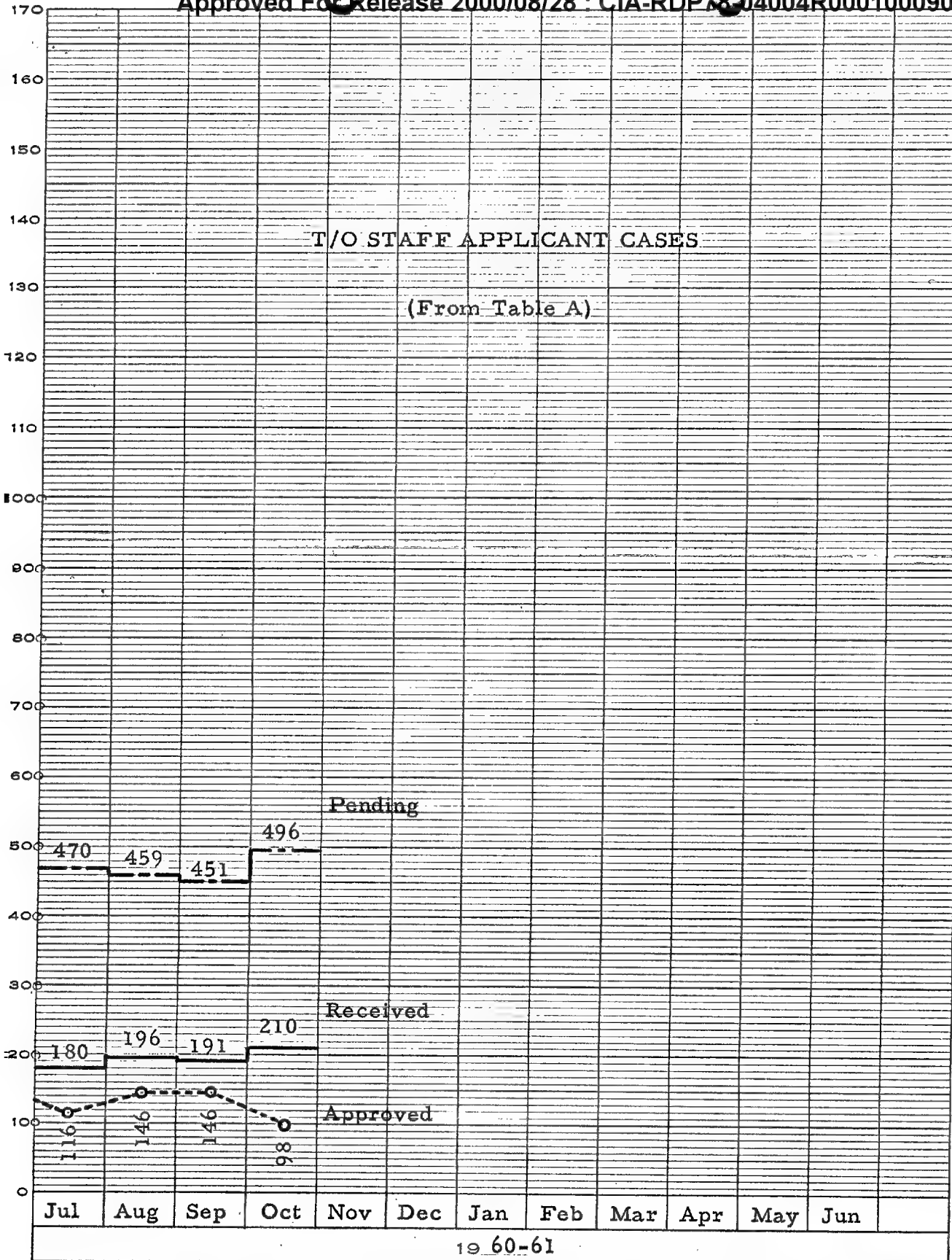
The dotted line graph represents the number of T/O Staff Applicant Cases Approved during the period.

The dot-dash line graph represents the backlog of T/O Staff Applicant Cases Pending and on which a security determination or other action has not yet been taken. The cases may be in process, in investigation, in appraisal or in a deferred status. Total pending cases are not simply the difference between cases received and cases approved. Disapprovals, cancellations and other actions also affect the pending case load.

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OFFICE OF SECURITY

RECORD OF  
MEDICAL-SECURITY-PERSONNEL  
REVIEW PANEL ACTIONS

Month of October 19 60

SOURCE	Pending 1st of Month	Received During Month	TOTAL	PROCESSED				Pending End of Month
				Approved	Disapproved	Cancelled	TOTAL	
Security	9	11	20	4	*3	4	11	9
Other*	1	7	8	3	2	0	5	3
TOTAL	10	18	28	7	5	4	16	12

\* Three cases are cancelled in the monthly report under T/O staff applicants cancelled.

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(When filled in)

## OFFICE OF SECURITY

## TIME FACTORS IN PROCESSING OVERT &amp; SEMI-COVERT CASES

Month of October 19 60

1. PROCESSING TIME (For <u>136</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel  (Average number of Days):	DAYS  in  INVESTIGATION	DAYS  in <b>Research</b> & APPRAISAL	TOTAL  DAYS
	57	<del>PSD SRD</del> 7 7	71

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	29
b. 31 to 60 days	9
c. 61 to 90 days	48
d. 91 to 120 days	47
e. 121 to 150 days	3
f. over 150 days	0

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	19	47
	Total 19	47

TABLE C

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EXPLANATION OF CHART #3

PROCESSING TIME OF "APPLICANT TYPE" CASES

This Chart reflects statistics in Table C.

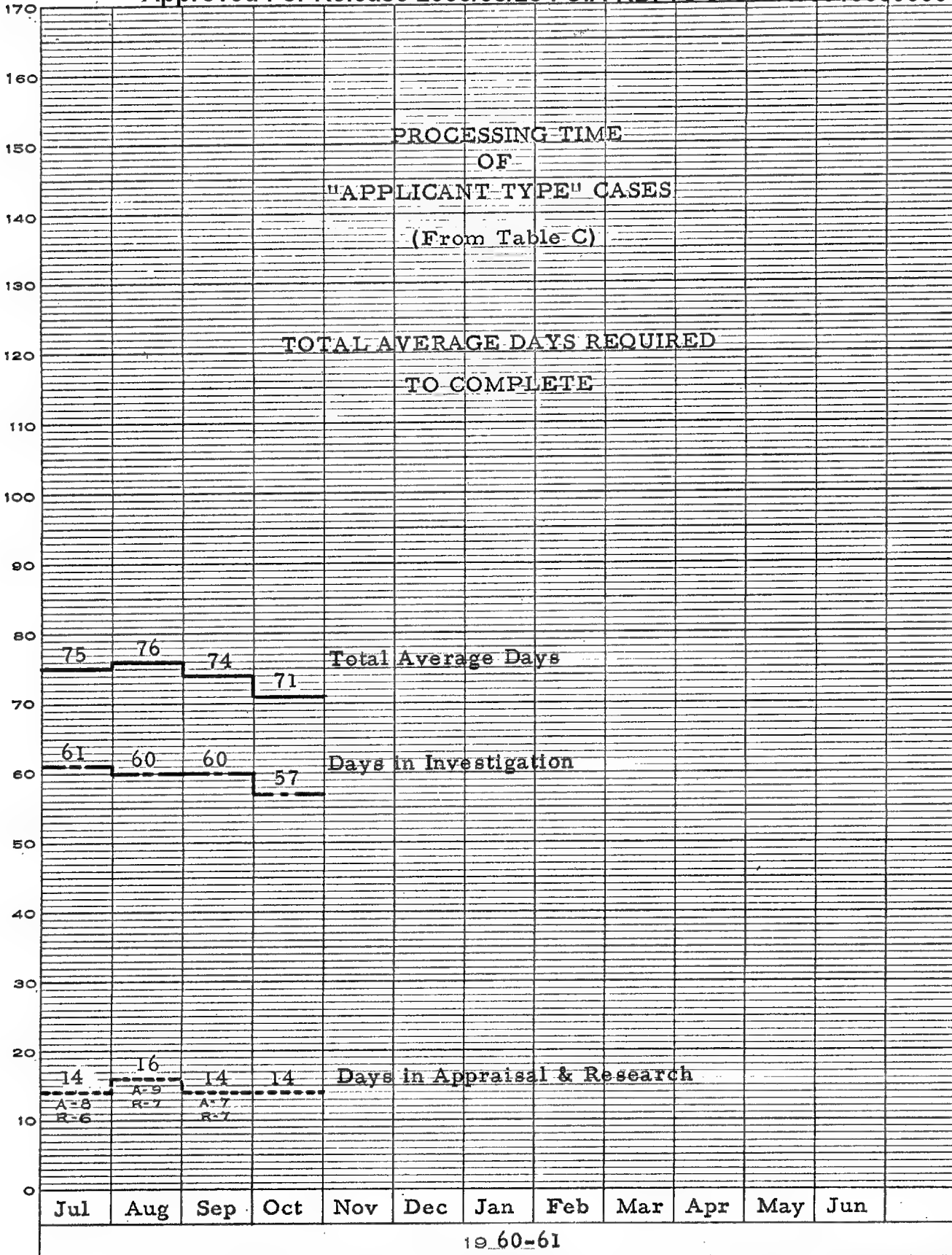
The three graphs as labeled are self-explanatory.

In order to arrive at statistics which reflect a realistic time factor in the processing of applicant cases and which are meaningful to those who have an interest in the processing of an average case, the time required to process an "Applicant Type" case is determined by confining consideration of these statistics to Regular Applicant, Consultant, and Military Assignee cases received from the Office of Personnel. Cases which would distort the averages by short processing time or those of a secondary priority nature which would unrealistically increase the average are not included.

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EXPLANATION OF CHART #4

APPLICANT TYPE CASES PENDING OVER 90 DAYS

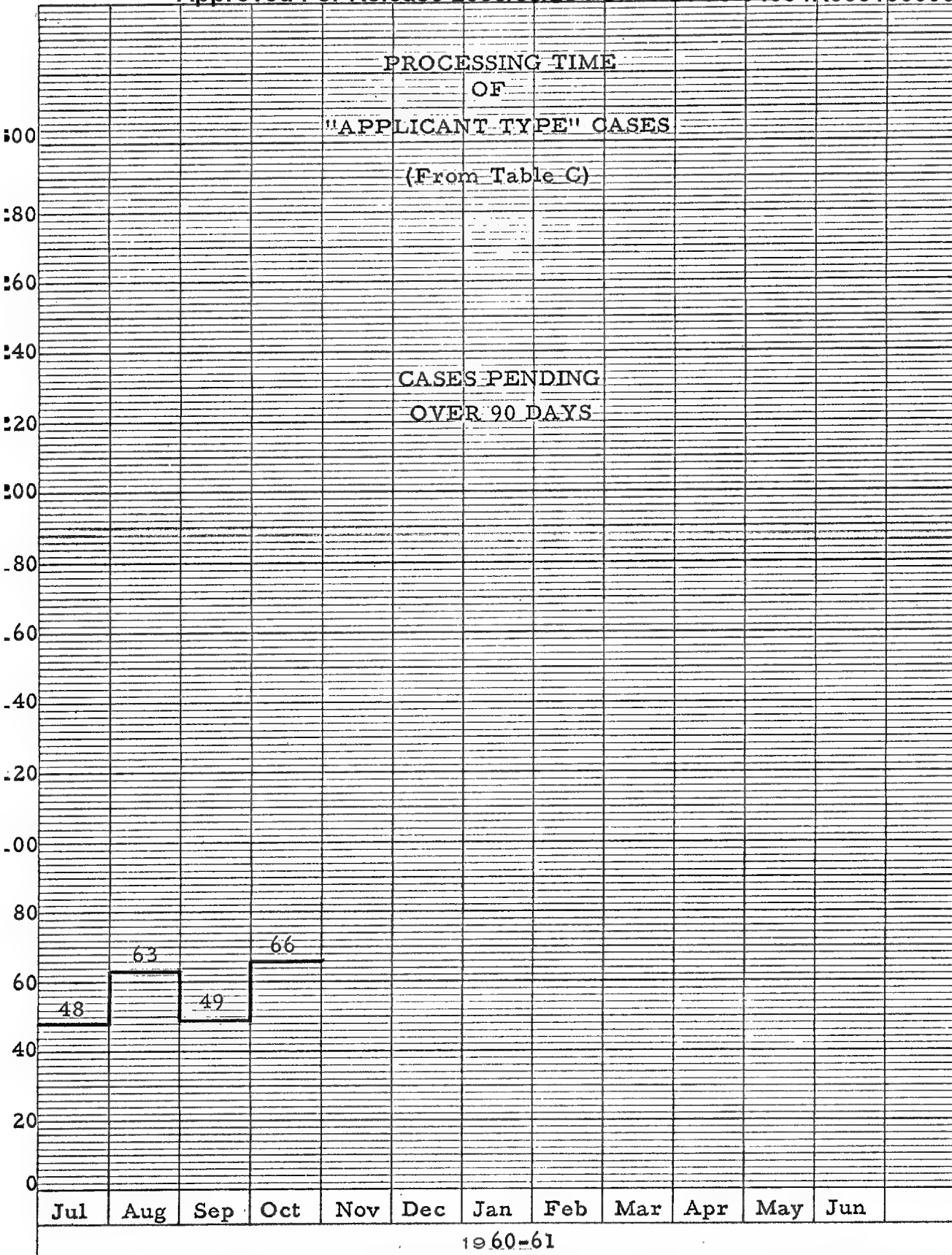
This Chart reflects statistics in Table C.

The solid line graph represents the number of "Applicant Type" cases which have been pending in the Office of Security for a period exceeding 90 days after having been received from the Office of Personnel for security clearances.

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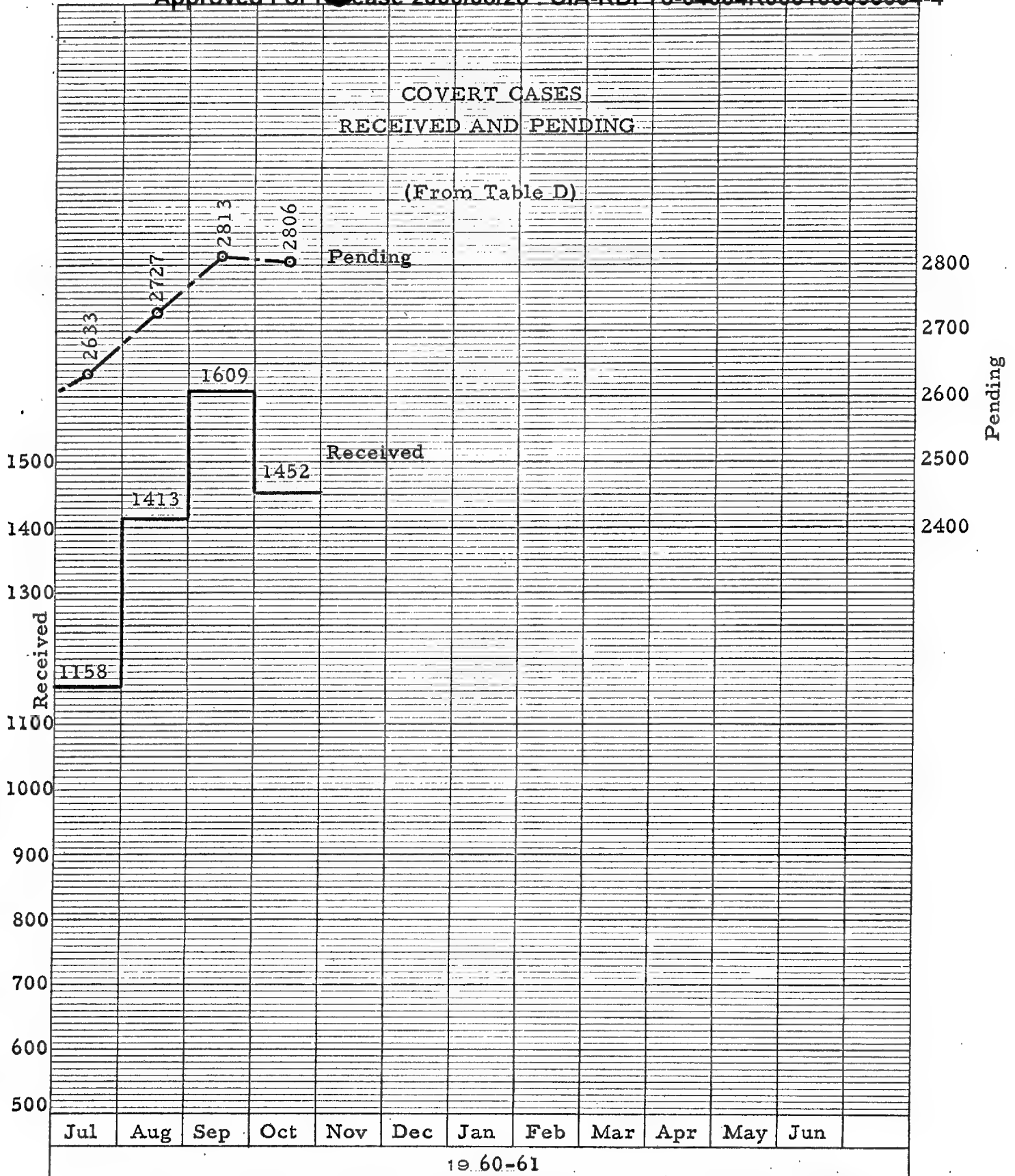
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OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON INVESTIGATIVE CASES

Month of October 1960

Cases for Full Field Investigation	Pending Beginning of Month	Received During Month	Completed During Month	Pending Endi of Month
Overt and Semi-Covert	1051	584	542	1093
Covert	1571	487	543	1515
TOTAL	2622	1071	1085	2608

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TABLE   E

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EXPLANATION OF CHART #7

FULL FIELD INVESTIGATIVE CASES RECEIVED

This Chart reflects statistics in Table E. They are representative of the types of cases reported in Tables A and D which require full field investigations and which have been processed to the field offices for action. Operational Support Activities are not included in these statistics.

The solid line graph represents the Total number of Overt & Semi-Covert and Covert Cases which have been received in the field for Full Field Investigations.

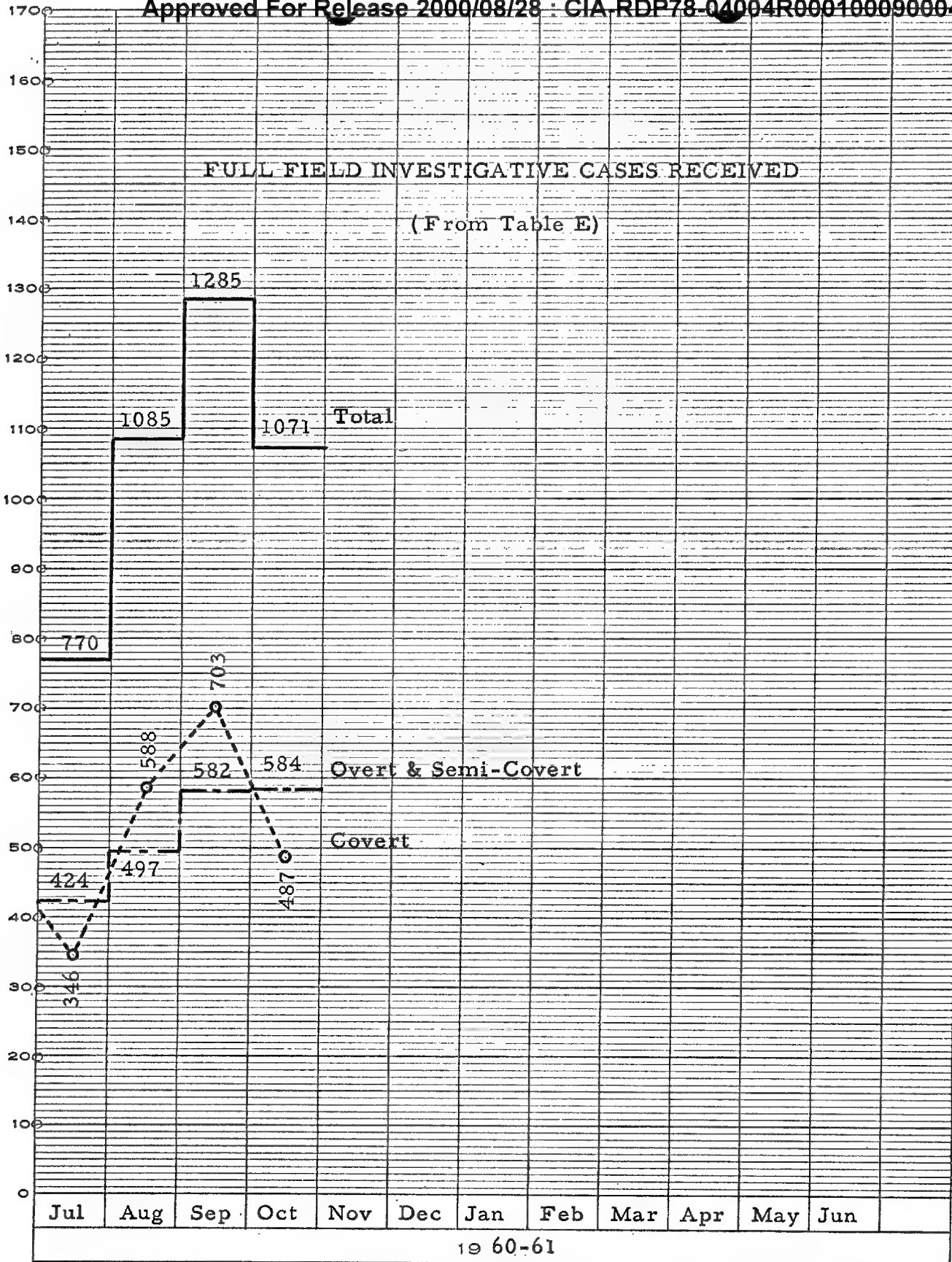
The dot-dash line graph represents the Overt & Semi-Covert cases included in the total.

The dotted line graph represents the Covert cases included in the total.

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EXPLANATION OF CHART #8

FULL FIELD INVESTIGATIONS PENDING

This Chart reflects statistics in Table E.

The solid line graph represents the total number of cases in the field pending Full Field Investigations. It reflects the backlog of investigative cases.

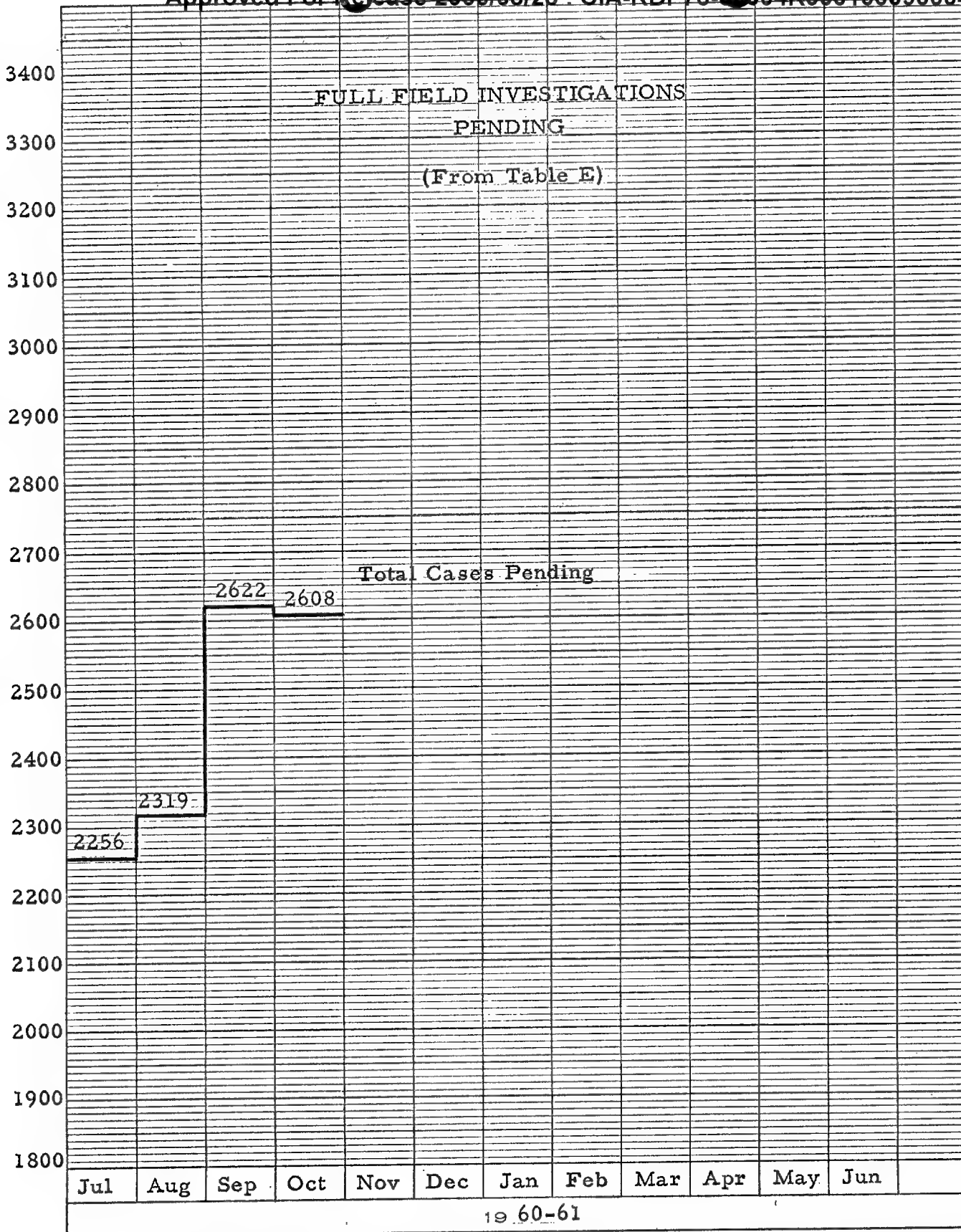
Covert Operational Support cases are not included in these statistics.

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OFFICE OF SECURITY  
 CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of October 1960

ACTIVITY		ACTIONS
1. Requests for CIA record checks received from other agencies		2838
2. Security files reviewed in response to other agency requests		155
(Requests pending over 10 days <u>108</u> )		
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		308
4. Employees' transfer and reassignment actions reviewed		481
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
5. Training at outside institutions	0	140
6. Private travel	0	24
7. Manuscripts, speeches, books, etc.	0	5
(Total pages reviewed <u>372</u> )		
8. Liaison contacts	17	907
9. Miscellaneous outside activities	0	320

TRAINING ACTIVITIES

1. Security personnel receiving training during month 46

2. Agency Security Indoctrination group lectures given 2

(Attendance 94)



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OFFICE OF SECURITY  
 PHYSICAL SECURITY DIVISION ACTIVITIES  
 OCTOBER 1960

## I

Headquarters security violations reported, investigated and charged	<u>42</u>
Overseas security violations reported and charged	<u>34</u>
TOTAL	<u>76</u>
Alleged violations investigated and cleared (Hdqs. 6 Overseas <u>4</u> )	<u>10</u>
Foreign physical security surveys completed	<u>0</u>
Domestic physical security surveys completed (1 major 1 minor)	<u>2</u>
Physical security guidance and support actions rendered at Headquarters for:	
Foreign Stations	<u>43</u>
Domestic Installations	<u>18</u>
Special foreign TDY physical security assignments (Man-days)	<u>0</u>
Special domestic TDY physical security assignments (Man-days)	<u>37</u>
Special security investigations completed	<u>8</u>
Special USIB investigations (Man-hours)	<u>24</u>

25X1A13d

## II

Briefings and instruction in technical security

Overt personnel (Manhours) 9

Covert personnel (Manhours) 0

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## PHYSICAL SECURITY DIVISION ACTIVITIES - OCTOBER 1960

## III

NSO night security inspections (offices)	<u>879</u>
Other security matters handled after-hours by NSOs	<u>1,862</u>
Safe combinations changed	<u>286</u>
Safes repaired	<u>383</u>
CIA identification processes performed	<u>163</u>
Regular, Limited, Special and Maintenance Employee (GSA) Badges Issued	<u>522</u>
Visitor Passes Issued (Total)	<u>9,070</u>
General	
Processed by receptionists	4,354
Processed by guards	1,784
TOTAL	6,138
Applicants	933
Forgotten badges	502
Deliveries	1,497
Armed escort of classified material (Domestic trips) (Man-hours expended 96 $\frac{1}{2}$ )	<u>5</u>

## IV

Safety inspections and investigations	<u>11</u>
Safety briefings, meetings and conferences	<u>22</u>

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PHYSICAL SECURITY DIVISION ACTIVITIES - OCTOBER 1960

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New Building Site

Contract guards on duty	<u>21</u>
Permanent type photographic badges issued	<u>277</u>
One-day (non-photographic) badges issued during period	<u>1,778</u>

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EXPLANATION OF CHART #11  
AGENCY SECURITY VIOLATIONS

This Chart reflects statistics in Table H.

The solid line graph represents the total number of security violations charged in the Agency during the period. It is made up of the following:

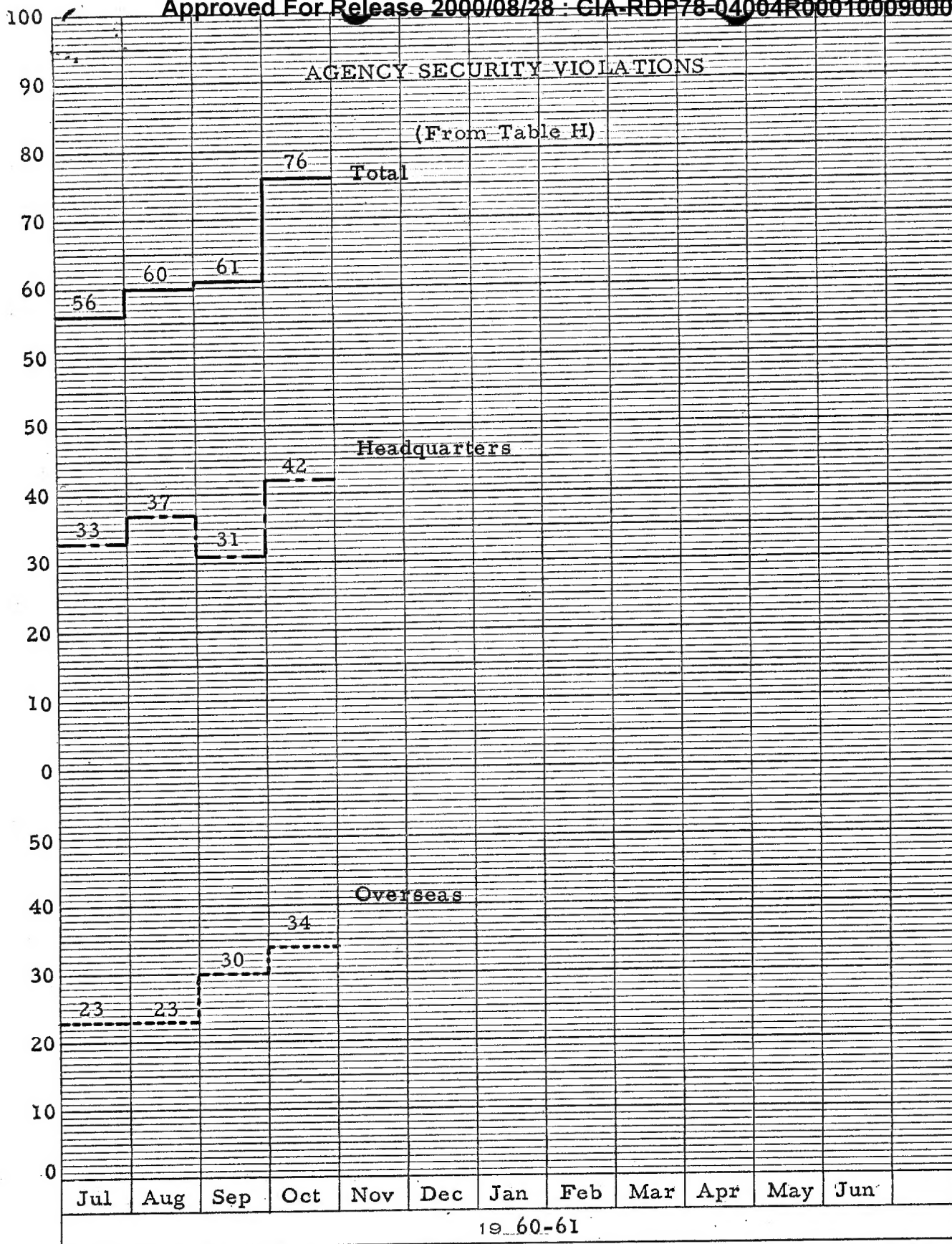
Headquarters violations reported, investigated and charged, represented by the dot-dash graph line.

Overseas violations reported to headquarters and charged, represented by the dotted line graph.

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